

**RICHLAND PUBLIC FACILITIES DISTRICT
REACH MUSEUM 1943 COLUMBIA PARK TRAIL, RICHLAND
THURSDAY OCTOBER 17, 2024 MEETING TIME: 5:30 P.M.**

REGULAR MEETING: #10-24

MINUTES

CALL TO ORDER

President Steven Wiley called the meeting to order at 5:32 p.m.

ROLL CALL

MEMBERS

Steven Wiley, President	Present
Ted Miller, Secretary/Treasurer	Present
Michael Wiemers, Board Member	Present
Doug McMakin, Board Member	Present
Evan Rosenberg, Board Member	Present

LIAISONS

City Council Liaison, Jhoanna Jones	Present
Reach Foundation Liaison, Dan Boyd	Excused
Reach Foundation Board Member, Bill King	Present

STAFF

Rosanna Sharpe, Executive Director	Present
Sherri Fluaitte, Finance Manager	Present
Pauline Schafer, Education Manager	Present

APPROVAL OF AGENDA

Mr. Wiley requested an amendment to the October 17, 2024, agenda to add under Other Business, Interactions with the City of Richland.

Mr. Miller moved, and Mr. Wiemers, seconded a motion to approve the October 17, 2024, Richland PFD Agenda as amended.

Motion Carried 5-0

APPROVAL OF CONSENT AGENDA

Mr. Rosenberg moved, and Mr. Miller seconded a motion to approve the October 17, 2024, consent agenda as presented.

Motion Carried 5-0

COMMITTEE/LIAISON COMMENTS

- City Council – Jhoanna Jones
- Nothing to report.

- Reach Foundation – Bill King

Mr. King provided a report from the Reach Foundation meeting on October 14, 2025. Preparations are underway for the October 24, 2024, Spuds n Suds Fundraiser. Due to technical difficulties, action to transfer operations of the REACH Museum to the Reach Foundation was deferred to the November meeting. A subcommittee has been formed to work on the transfer of operations. It will take legal help and time to get it done. Thirty-three policies and procedures under the Richland PFD require proper language for the foundation to take over and, ultimately, a formal agreement between the foundation and the Richland PFD, with the help of a liaison from the Richland PFD. Previously, the Richland PFD had legal representation from Dan Hultgren, but he has since retired. The Richland PFD was looking into local firms that have done work with public entities, including the Pasco PFD; the cost is quite a bit less and may provide a situation where we have legal representation specializing in issues where needed.

PUBLIC COMMENTS

None

PRESENTATION

- REACH Education Program Update & Presentation – Pauline Schafer, Education Manager

Ms. Sharpe introduced Pauline Schafer, Education Manager, to new members.

- 2023–2024 School Year and 2024 Summer: 5,147 students and 18 school districts served
- Education events: Total attendance 4,786
- The new Sensory Night at the Museum is an extended-hours program held in July. The next program is on November 8, 2024.
- ECEAP Arts Program, Artful Response to Tiered Support (A.R.T.S.) Spring Exhibit is in the Hoch Gallery as part of the Hanford Reach National Monument 25th Anniversary celebration.

Ms. Schafer added that ECEAP is a free preschool program in partnership with REACH Education. The program provides extra support to preschool sites for families affected by trauma. ECEAP received a grant for outdoor learning and has chosen REACH Education to implement, serving 1,700 classes at sites around the region, at the museum, and in classrooms.

- Ms. Schafer shared a graph comparing the growth of school programs in-house, promotional outreach, school programs at REACH, and in classrooms. In house programs include Little Explorers, STEM Workshops, and Boredom Busters. Special events: Earth Day, Screech at the REACH, 10th Anniversary Programs, Ride with the Ranger and Homeschool Night.
- Looking ahead to projects to focus on 2024- 2025 school year: a lending library resource for teachers, new education volunteers to increase capacity, adult education events, and middle school and high school teen events.

REPORTS AND CORRESPONDENCE

- Executive Director's Report – Rosanna Sharpe

Ms. Sharpe shared highlights of the October REACH Museum Executive Director's Report.

- Our current focus is on the Spuds n Suds Fundraiser. We expect to have about 185 guests. Monty Webb, Meteorologist at Non Stop Local News, has committed to MC the fundraiser. Final arrangements are planned for next week. The foundation has a \$100K goal.
- Ms. Sharpe received \$1,000 sponsorship from PK Rotary to sponsor Sensory Night.

- Ms. Sharpe attended the Mid-Columbia Children's museum stakeholders meeting, October 3. Workshops are scheduled for November 12-13. Education staff will work closely on collaboration with Mid-Columbia Children's Museum.
- Ms. Sharpe attended the Columbia Park West visioning workshop with individuals and representatives from major organizations. The workshop was enjoyable, creative, and successful.
- Ms. Schafer and Ms. Moreno are busy recruiting volunteers and training. We have a new volunteer at Visitor Services, Lilly, and Jennifer, a John Hopkins student, helping in the museum.
- Ms. Sharpe and Ms. Fluaite met on the 2025 budget planning. She will also be meeting with department heads in preparation of a draft 2025 operations budget for Richland PFD board to consider at the November meeting. At the next foundation meeting Ms. Sharpe will work with board members for their 2025 commitment, there will be an increase requested.
- As part of our agreement with the City of Richland, Ms. Sharpe and Ms. Schafer will meet with City of Richland, marketing person, Christopher Nulph, Richland Library Manager, and Chris Waite, Parks and Public Facilities Director, regarding cross promotion.
- The B Reactor 80th Anniversary on October 17, an opportunity to celebrate the B Reactor going critical.

NEW BUSINESS

- Engagement of Legal Representation – Steven Wiley

Copies of the Engagement for Services from Marc Greenough, Foster Garvey P.C., provided to members in meeting materials. Mr. Wiley reported that Marc Greenough currently represents the Pasco and Kennewick PFD, and until October 1, the Arts Center Task Force (ACTF). ACTF experience with Mr. Greenough's quality is very good and he has experience in ballot measures, legal, contracts, and refinance, a consideration for the Reach Foundation reorganization to guide us through the following year.

Mr. Wiley opened for questions, comments, and discussion regarding terms of engagement:

- How many hours are estimated?
Based on ACTF experience, very low hours and minimal fees. Typical conversations last less than an hour.
- How do you turn him on and off?
We turn him on by accepting the agreement and signing the letter of engagement. Protocols is Mr. Wiley is the primary point of contact.
- Regarding refinancing the REACH Museum's current bonds, do you envision this company handling that work in the future or is the engagement specific to the Mid-Columbia Performing Arts Center?
The engagement letter calls out doing work on behalf of the performing arts center. The engagement letter can be modified with an amendment to include services for the bond refinance for the REACH Museum. Mr. Wiley will add suggested amendments to the engagement letter.
- Foster Garvey is an approved vendor on the MRSC roster list.
- How is it paid for?
The primary will be the Arts Center Task Force so they should be bearing most of the cost of that and the Reach Foundation money for the bond refinance expansion plans.

Mr. Rosenberg moved, and Mr. Wiemers seconded a motion to approve the Foster Garvey Terms of Engagement Letter with the stipulation to include an amendment to specify language to provide legal services regarding refinancing the bonds for the REACH Museum.

Motion Carried 5-0

Board members consensus is to clearly state that the primary point of contact with Foster Garvey is Steven Wiley, President, Richland PFD.

- February Ballot Measure – Steven Wiley

Mr. Wiley presented the resolution on the February 12, 2025, ballot measure asking the voters to approve 2/10 of 1% sales tax. The draft resolution presented at the October meeting is based on the Pasco Aquatic Center proposal. The difference is that Pasco does not have a sunset clause. We do not face that issue because the performing arts center will be self-supporting according to the plan. We modified the tax measure to a 30-year authorization. Mr. Wiley stated that this is the most fiscally responsible, and if we do a good job, the citizens will approve a renewal.

The language is broadened so it does not restrict to just a Performing Arts Center. Performing arts are difficult to define precisely; we have had visioning workshops for the STEAM Park and other auxiliary things associated with facilities that make this a destination place—modified language for the performing arts center and associated facilities. That gives us flexibility, so if our plans change, we can use the money related to that.

Associated Capital Facilities as part of the tax measure discussion. Members agreed with the concept, concerns were mentioned and discussed. Flexibility, costs associated with an advisory vote considered flexible language for future associated capital facilities, less expensive and not additional taxation. Voter education is need, ACTF voter education

PFD responsibility to approve or deny application for funds that come in on this. Two choices leave the language or keep it in, I believe in the trade off that leaving it in is worth the risk. 30-year cap that it is not forever. I like the language, the flexibility, good opportunity to grow scope.

Clarification of associated capital facilities as related to the performing arts center to the PFD? Associated capital facilities for the performing arts center.

Mr. Wiley stated that the board has to vote to approve the resolution for the February 12, 2025, ballot. The resolution must be submitted to the Benton County Auditor the first week of December. Suggested that the board can pass the measure now, which would provide time to make changes at the November PFD meeting as an option. The PFD is responsible to include with the proposition the names of two people that will writ pro statements and two against the ballot. These people must live in the City of Richland.

Mr. Wiley polled members to see if they were comfortable with the associated capital facilities inclusion in the ballot measure. Consensus of board members was yes.

Mr. Miller moved, and Mr. McMakin seconded a motion to approve Resolution 2024-01 as drafted and presented to the Richland Public Facilities District

Motion Carried 5-0

OTHER BUSINESS

- RPFDP Vice Presidency Vacancy – Steven Wiley

Mr. Wiley shared, as stated in the Richland PFD Bylaws, the Powers and Duties of the Vice-President: At the request of the President or in case of his or her absence or disability, the Vice-President shall perform all duties of the President and, when so acting, shall have all the powers of, and be subject to all restrictions upon, the President. In addition, the Vice-President shall perform such other duties as may from time to time be assigned to that office by the Board or the President.

Mr. Wiley brought forward for consideration, if accepted; that Mr. McMakin be nominated to fill the position of Vice-President of the Richland PFD. Mr. McMakin accepted.

Mr. Miller moved, and Mr. Wiemers seconded a motion to nomination Doug McMakin as Vice President of the Richland Public Facilities District.

Motion Carried 5-0

In addition, Mr. Wiley has looked at the structure of the Richland PFD board. According to the Bylaws, the board may establish committees, a Finance Committee, comprising of Mr. Miller, Secretary/Treasurer, and Mr. Rosenberg and a REACH reorganization committee to help guide the Reach Foundation through the transition process. Propose we also have a REACH reorganization committee with Doug McMakin and Mike Wiemers. Mr. Wiley will take over responsibility of reorganizing the Richland PFD.

Motion to establish those two committees and membership, finance committee and reach reorganization committee with membership as discussed, motion seconded by Mike Wiemers

Motion Carried 5-0

- Association of Washington State Public Facilities District (AWSPFD) Report – Steven Wiley

Mr. Wiley reported on the Association of Washington State Public Facilities Districts (AWSPFD) meeting. The AWSPFD is reorganizing as well and not very active at this time. The importance of the AWSPFD is that the 0.33 is due to expire but can be extended to 2045. Reorganization to get all of the PFDs to put together that message.

- Update on Columbia Park West Visioning Workshop – Steven Wiley

Mr. Wiley and L&M Architects attended the Columbia Park West Visioning Workshop. Mr. Wiley is inspired by the enthusiasm at the workshop. Options discussed are moving the road from in front of the museum to behind, clustering activities, museum as the hub, improving access to the river, a dock, a launching point. Mr. Wiley will write a report. L&M creating a site plan to be used by ACTF as part of the ballot measure. ACTF will be paying for the ballot measure, ACTF the primary will the performing arts center so they will bear the cost of that. Reach Foundation will pay for the museum expansion plans.

- Interaction with the City of Richland – Steven Wiley

Mr. Wiley has set up monthly meetings with Joe Schissel, Deputy City Manager. Mr. Schissel is supportive and important to work closely with the city. Mr. Wiley has a 10-minute update on the November 19, city council meeting.

NEXT MEETING

Consensus of board members to reschedule the November. The next Richland PFD meeting is November 14, 2024.

ADJOURNMENT

President Wiley adjourned the Regular Meeting at 7:12 p.m.

Prepared by: Dianna Millsap

Reviewed by